Croyland Primary School

Headteacher:
Miss L. Deakin

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Dear Applicant

Thank you for expressing an interest in applying for the SEN Teaching Assistant Level 2 position at Croyland Primary School to support the teaching of pupils in a classroom on a permanent contract.

This is an exciting and challenging opportunity for a creative, hard-working and dynamic person to make a significant contribution to the success of our nurturing school. The successful candidate will be well supported and receive on the job training. There will be opportunities to attend courses relevant to the role as part of continuous professional development.

Ideally we would like the candidate to have experience of working with children and have good written and verbal communication skills. The enclosed person specification will give a guide to the qualities we will be looking for.

Please find enclosed the following documents:

- Teaching Assistant job description
- Person Specification
- Application Form (+ LA Monitoring Forms)

The contract is for 31.25 hours per week starting at 8.45am and finishing at 3.30pm with half an hour for lunch, term time only. Your salary will be paid at a Grade E Point 4 which is the equivalent of £18,422.28 per annum and is subject to a 6 month probationary period.

The deadline for the return of applications is Wednesday 18th November 2026. Please send completed application forms to kdurham@croylandprimary.org.uk and ensure your application arrives no later than 5.00pm.

Please send a supporting letter in addition to the standard application form. This letter should outline your experiences and any other information you consider relevant in support of your application.

I look forward to hearing from you.

Yours sincerely

Lucy Deakin

Miss L Deakin
Headteacher